

## Meeting # 03-2015 – Meeting Notes

Date: March 11, 2015

Time: 8:00pm (Eastern)

Place: Teleconference

Phone number: **1-866-512-0904**  
Participant passcode: **9935797#**

### Attendees:

Anis Haque (Southern Alberta)  
Rossitza Marinova (Northern Alberta)  
David Hepburn (Hamilton)  
Elroys Switlshoff (Vancouver)  
Mooney Sherman (Northern Alberta)

Bruce Van-Lane (ICR\_Courier Advisor)  
Murray Macdonald (London)  
Wolfram Lunscher (Ottawa)  
Anader Benyamin-Seeyar (Montreal)  
Dirk Werle (Canadian Atlantic)  
Mark Isaak (Vancouver).

1. Approval of the agenda of meeting # 03-2015  
Approved
2. Approval of the minutes of meeting # 02-2015 held on Feb 11, 2015  
Item 6, second paragraph, 1 line – Lunscher instead of Van-Lane.  
Accepted with the above correction.
3. Chairs report  
None
4. Report on previous action items if any (all)
  - a) STAO  
Hepburn reported:

They still need volunteers from Toronto to maintain the booth. David Hepburn will get on hold to Finnegan to see what they can do.

Deposit accepted.

How they are going to handle the money. They agreed that David Hepburn will do it but he is not willing to put on his bank account. The question is if they can write a cheque for the amount – who would be the payee, the mailing address. Mooney Sherman suggested opening concentration bank account for TISP Canada. For now, Hepburn suggested that the cheques be made to IEEE Canada and mailed to him. He will forward them to Kash Husain. David Hepburn: mail cash to London, David Hepburn prepares a second account. Later during the year, we need to handle expenses. Open an account and process the STAO payments, then later process other expenses.

Anader Benyamin- Sayeer: IEEE Canada will not transfer money to an account in advance. David Hepburn will ask the cheques be payable to IEEE Canada and mail them to David Hepburn, because this way he will be able to know the amount.

Email message from David Hepburn after the TISP meeting:

a) STAO and payments toward the cost of a booth at this coming November conference. After some discussion it was agreed that each of the Ontario sections would make their cheques payable to "**IEEE Canada**", with a note in the space usually provided on cheques, indicating that it was intended for the "**STAO Conference**". The sections will then send their cheques through the regular post to :

**D. E. Hepburn, 269 King St. P.O.Box 839, Niagara on the Lake, ON. L0S 1J0.**

Hepburn will keep these cheques in safe custody until all seven have been received. Hepburn will then gather these cheques together, put them all in one envelope and mail them to:

**The Treasurer of IEEE Canada, Mr. A. Husain, 685 Woodcrest Blvd. London. ON. N6K 1P8.**

Mr Husain will then write one single cheque payable to "STAO Canada" and mail it to: **STAO Office, P.O. Box 771, Dresden, ON. N0P 1M0.**

STAO will issue a receipt to Mr. Husain.

The advantage of this system is that Hepburn will be the first to know if any section is in default and will then issue a reminder.

#### b) Newsletter

Dirk Werle: Waiting for the engineering month to come to a close and he will have the newsletter by the end of April. Dirk Werle will include what they are doing in Nova Scotia.

Anader Benyamin- Sayeer: List of activities the sections are doing to be included in the newsletter. Anis Haque will provide the sections reports. Brief description who, when, what, numbers, etc. Anis Haque will provide information to Dirk Werle. Bruce Van-Lane may consider to report in IEEE Newsletter.

#### 5. Workshop at IHTC2015 (all)

Anis Haque: had communication with the chair and they are interested in having TISP workshop. They want conference theme, since last year the TISP activity was different. We are granted an extension of the deadline. The theme is building resilient communities.

Natural disasters, anything contributing to it could be advantage. Lesson plan about

energy; water filter experiment could be appropriate. Anis Haque will check about lessons plans related to the IHTC2015 theme. Bruce Van-Lane gave idea to suggest several themes and they could choose. Anis Haque will send us all something tonight so that he can get feedback by tomorrow morning.

6. Appointment of an IEEE Canada Communications Intern (Van-Lane)

Bruce Van-Lane: The intern get experience working under his guidance, 4-months internship starting September. Often, the arrangements is made through universities. IEEE Canada has over 13,000 members. There is a lot of work – website, TISP newsletter, review, young professionals’ newsletter, etc. IEEE Canada is supportive. There will be matching sponsorship from provincial governments. TISP Canada will benefit – emails for teachers associations, requires efforts. Requested from IEEE Canada: \$750.

Dirk Werle: Excited about this. They had experience. This could benefit everyone involved. We hope to benefit from this position. Anader Benyamin- Sayeer also is in support. Mark Isaak (Vancouver) – getting summer grants from HR Development Canada. Bruce Van-Lane will contact Mark Isaak by phone to discuss.

Motion: "Moved that the TISP Canada Committee allocate \$750 from its 2015 budget in support of an IEEE Canada Communications Intern to be supervised by Bruce Van-Lane of Communication Matters." Motion Bruce Van-Lane, seconded by Rossitza. Approved.

7. Section report and plan for 2015

Note: *Volunteers are requested to report the section activities online. The link is available on TISP’s website (For Volunteers).*

Anis Haque received 6 reports.

Rossitza Marinova announced that volunteers are needed for Math Kangaroo across Canada. There are 33 centers. Anis Haque suggested that we send a notice with a list of centers. Mark Isaak has agreed to help with the Vancouver center.

Rossitza emailed an announcement to the chair Anis Haque for distribution.

Wolfram Luscher reported that someone mentioned that “Women in Leadership” group may want to collaborate with TISP to promote STEM and IT to girls in middle schools.

Anader Benyamin- Sayeer reported that Montreal had a meeting discussing the TISP situation. They want to connect new champions to teachers.

8. Next meeting schedule: Wednesday, April 8, 2015

9. Other business

10. Adjournment 7:01pm

TISP Section Volunteers		
Section	Champion	Volunteers
Canadian Atlantic	Dirk Werle	
Hamilton	David Hepburn	
IEEE Canada Review Liaison		Bruce Van-Lane
Kingston	Aleem Khalid	
London	Murray Macdonald	Maike Luiken
Montreal	Saliah-Hassane Hamadou	Anader Benyamin-Seeyar
Montreal		Davy Zou
Montreal		Lydia Chioukh
Montreal		Manijeh Khataie
Montreal		Saida Maaroufi
Montreal		Salam Benchikh
Montreal		Samir Kherraf
Montreal		Symphorien Wanko
New Brunswick	Brian W Scott	
Newfoundland	Amy Hsiao	Brian Kidney
North Saskatchewan	Trevor Hamm	
Northern Canada	Rossitza S Marinova	Mooney Sherman
Ottawa	Wolfram Lunscher	
Peterborough	Sean Dunne	
Saint-Maurice	Adel Omar Dahmane	
Saint-Maurice	Simon Delisle	
Southern Alberta	Kartik Murari	Anis Haque
Toronto	Patrick Finnigan	Dennis Cecic
Vancouver	Steven McClain	Elroys Switlishoff
Vancouver		Mark Isaak
Winnipeg	Witold Kinsner	Kathryn Marcynuk