

Meeting # 02-2015 – Minutes

Date: February 11, 2015

Time: 8:00pm (EST)

Place: Teleconference

Present

Anis Haque (Chair)

Mooney Sherman (Northern Alberta)

Bruce Van-Lane (ICR-Courier Advisor)

Rossitza Marinova (Northern Alberta)

Murray Macdonald (London)

Patrick Finnigan (Toronto)

Wolfram Lunscher (Ottawa)

Saida Maaroufi (Montreal)

1. Approval of the agenda of meeting # 02-2015
Accepted
2. Approval of the minutes of meeting # 01-2015 held on Jan 14, 2015
Approved
3. Chairs report
 - a) Last names will be used in meeting minutes as per Hepburn's suggestion.
 - b) IEEE Board meeting will be held on April 24-26, 2015. TISP volunteers are requested to let the Chair know if they want anything to be discussed at the Board meeting.
 - c) Anis had a meeting with the new Chair of External Relations about TISP.
4. Reports on previous action items if any (all)

The Chair informed that Werle is working on the next newsletter.

5. STAO 2015 (Hepburn)
The following discussion took place based on an email sent by Hepburn. The email is presented in annex-1.

Hepburn has requested Ontario sections to make their contributions to STAO program based on membership numbers. However, it is not clear to whom the sections should write cheques. TISP Canada does not have a bank account and there is no clear instruction available from the IEEE Canada Treasurer in this regard. It was discussed in the meeting and was suggested that the sections should be requested to transfer funds to Hepburn. Macdonald will help the sections transfer the fund. Macdonald also suggested that TISP should not request a contribution from Windsor as they are quite new and not ready yet.

Hepburn has suggested Toronto Section provide volunteers to 2015 STAO as oppose to a volunteer from outside of Toronto staying at a hotel at a cost of about \$700. It has been discussed in the meeting and the local volunteers are willing to help.

Hepburn has indicated that this year will be the tenth year in which IEEE has been at this conference. He requested suggestions from the committee to mark the occasion. The suggestions are to contribute \$350 to Science Fair to celebrate the collaboration with them and prepare a retrospective slide presentation of past years.

6. IHTC2015 (all)

The Chair requested the committee to decide on whether TISP should participate at the upcoming IHTC2015 to be held in Ottawa on May 31-June 03. In 2014, TISP made a 15 minutes presentation. What can be done this year? A workshop of 1-2 hours might be a good idea. TISP will submit a request for workshop and Lunscher will discuss this at the IHTC Committee meeting and will follow up with Haque.

Lunscher informed that the IHTC2014 had 35 papers and this year the committee has received 45-49 papers. IEEE Canada Newsletter could probably place the call for paper.

7. Section report and plan for 2015

Note: *Volunteers are requested to report the section activities online. The link is available on TISP's website (For Volunteers).*

Approved requests for funding, others can still submit requests.

Montreal section did not have a TISP Chair and it had been difficult to find one, even after several communications made by the past TISP Canada Chair, Benyamin-Seeyar. Maaroufi has expressed interest to be the Champion in the section. The committee welcomed and thanked her on this role, which will be effective after May 2015.

Finnigan has made some progress through the Board meeting for Inquiry Based Learning. They picked several schools for this program and Finnigan will work with them.

Haque reminded that the section reports should be reported online.

Northern Alberta Section is trying to find a new Champion. They usually send emails and lots of members including student members join TISP activities.

Macdonald emailed London report.

Lunscher reported his recent activities in Ottawa. They had an activity with Rubber Band Cars project. They would discuss robotics in another workshop to be held next week.

The Southern Alberta is going to reach 200 students through classroom activities in February and March.

8. Next meeting schedule
March 11, 2015 at 8:00pm (EST).
9. Other business
None
10. Adjournment
The meeting was adjourned at 8:58 pm (EST)

Sincerely,



(Anis Haque)
Chair, TISP Canada

** Thanks to Rossitza Marinova and Mooney Sherman for taking the meeting notes.*