

Meeting # 4-2014 – Minutes

Date: April 30, 2014

Time: 8:00pm (Eastern)

Place: Teleconference

Present

Anis Haque (Southern Alberta)
Rossitza (Northern Alberta)
Mooney Sherman (Northern Alberta)
Patrick Finnigan (Toronto)
Lydia (Montreal)
Kartik Murari (Calgary)
Wolfram Lunscher (Ottawa)
Mark Elroy (Vancouver)

Sean Dunne (Peterborough)
Anader Benyamin-Seeyar (Montreal)
Saliah-Hassane Hamadou (Montreal)
Amy Hsiao (Newfoundland)
Dirk Werle (Canadian Atlantic)
Steven McClain (Vancouver)
Bruce Van-Lane (IEEE Canadian Review Liaison)

The meeting started with the introduction of the following three volunteers:

Salia-Hassane Hamadou (Champion, Montreal), Amy Hsiao (Champion, Newfoundland) and Lydia (Volunteer, Montreal)

1. Approval of the agenda of meeting # 4-2014
Approved
2. Approval of the minutes of meeting # 3-2014 held on March 26, 2014
Approved
3. Chairs report
 - a) Sent emails to individual sections for attending TISP monthly teleconference.
 - b) Requested the sections to submit a budget if there is a probable expense by this December.
4. Reports on previous action items if any
 - a) Patrick's presentation at the IEEE Canada spring meeting on May 2-4, 2014 has been approved. Patrick will get about five minutes to discuss about TISP and to make a request to the section chairs for expanding or starting TISP activities in their section. Anader will delegate the Chair at the meeting.
 - b) Dirk, Patrick and Kartik have not received cheque for the expense claims they submitted. Anis will follow up with Kash.
 - c) (By Anader) The IHTC is in June and Anader needs volunteers for the panel and a presentation on TISP at the conference. People who would like to volunteer are requested to contact Anader.

5. Updates from TISP ad-hoc committee (Patrick)

TISP ad-hoc committee will make recommendations after the IEEE Canada spring meeting. Kitchener and Waterloo are probably involved but we do not have information. Victoria, Kingston, Quebec, San Maurice do not have champions. Patrick will contact Kathy. Vancouver section is doing a lot of work in lots of areas but we did not know about it. Patrick will report what they find out about Kingston.

6. Newsletter (Bruce, Dirk and others)

Dirk reported that the final version is almost ready. The committee thanked Dirk and his team for the great contribution.

7. Welcome and action plans from the new champions (Hamadou, Montreal and Amy, Newfoundland)

Hamadou worked with a partner, he was on a panel and he found they were contributing to the community. They had tools for robot, motor design, etc. Lidya is a new member. They will work with other students' society. He has planned a TISP meeting at his university.

Amy reported that the plan of action for this year is to finally coordinate a teacher-in-service half day/long TISP workshop. This has been in the works for some time here in St. John's and she has a good contact with the school system. They may also coordinate with the student societies at Memorial when they do community outreach and science demos at K-12s nearby.

8. Section activities (all)

Section activities were discussed. A detailed report is presented in appendix-A.

9. Next meeting schedule: May 28, 2014 (Wednesday).

10. Other business

11. Adjournment

The meeting was adjourned at 9:00 pm (Eastern)

Sincerely,

A handwritten signature in black ink, appearing to read 'Anis Haque', written in a cursive style.

(Anis Haque)
Chair, TISP Canada