



Minutes for IEEE Canada – TISP Committee Meeting

Date: Wednesday January 23rd, 2013

Time: 8:00- 9:00 PM

Teleconference call #:

1-866-512-0904

access code: 8514573#

1. Roll Call of Participants

See annotated table attached at the end. Anader introduced all participants, including IEEE TISP Managers; Yvonne Pelham, Lynn Bowlby and Elizabeth Kurzawa.

2. Adoption of Agenda

Proposed agenda was Adopted.

3. Review of Minutes from November 14th telecom call

Approved. It will be on the Website.

4. Action Plans for Vancouver & Seattle Workshop 2013?

- Yvonne Pelham / Lynn Bowlby / Elizabeth will launch IEEE Workshop 2013 program
- They will discuss about the need for an active planning team and to cover the following:
 - Quick Overview of the Objectives of TISP Program and the Training Workshop
Yvonne Pelham described that the Focus is to train IEEE members. It is about training the trainers so that they can in turn roll it in their sections to provide professional development to the local teachers to do engineering design, math, science and technology hands-on-activities. Creation of a local committee for planning the workshop (5 to 6 members) will be to identify speakers, activities, materials, supplies, and putting the kits together, promoting the workshops and local members. Initial meetings are monthly and then as the date gets closer more frequent meetings are needed. Usually it takes about 6 months for proper planning, but with past experiences of TISP Canada, it should be shorter time needed.
 - Logistics – Date and Time, Venue
The selected date for the workshop is May 10th and 11th, 2013. Venue – conference and meetings can come up with the venue and quotes and negotiate the contract etc. Vancouver has good relations with local hospitality groups. Typically this is done in the same hotel to stay and participate at the meetings.
How many people will participate? Kouros Goodarzi - Vancouver – no idea but could be based on past events (75 for second workshop and 110 for the first). **Kouros** will take the responsibility to communicate with Seattle. Promotion will start in March. Lynn will provide the link at iee.org for the events in Canada. Kouros will get the contact list for venue to Yvonne next week. Call for the Workshop Planning Committee is planned for the week of February 18th.
 - Registration: Once the contracts are negotiated then the registration Website will be setup and opened.



- The subsequent workshop preparation calls will focus on the program, identifying activities and speakers.

Anader thanked Yvonne, Lynn and Liz for their active participation at this meeting.

5. Status on upcoming 5th issue of TISP Canada's Newsletter (Courier #)

Bruce and Dirk gave an update. Newsletter is coming out regularly every 3 months. Courier #5 is almost ready for distribution.

6. Status on Website(s) and Distribution links.

The new webmaster, Davy Zou was unable to join tonight to give an update as he is travelling to China. Anader reported that the demo should be ready after the next 3 weeks.

7. Early Plans for STAO 2013 Conference in Ontario

Dave reported that everyone has said that the checks are in the mail. Dave reported for now all is well as we need to deposit only \$500 for the Booth reservation spot. Excellent team is planned for the event

8. Review of TISP activities of all sections:

- Sections reporting and plans for the rest of the year activities

We need to get in touch with sections not reporting.

Newfoundland

No report provided.

Canadian Atlantic

Preparing for National Engineering month

Looking for alternative as the mall pulled the rug due to Easter events at the mall

New Brunswick

No report provided.

Montreal

No report provided.

Ottawa

Janet mentioned Ottawa's plan. Set up a TISP booth at AGM and plans to set the booth at

Robotics event. Is there funding to send people to Vancouver workshop? The answer is yes, but it is a limited budget.

Toronto

Patrick: meeting members from GOLD and Life in Toronto region.

Hamilton

Dave: Coming up activity next month: Meeting with regular Toronto section to get help for STAO 2013.

Dave emailed:



1. STAO opened the books for their November 2013 conference on January 22. The Ontario sections have sent in their contributions. When the Treasurer, Pelle Westlind returns from vacation on January 30, we should be able to send in a payment for a booth as in previous years.
2. Some time in early February, there will be an informal meeting between two STAO representatives (Gerrie Storr and Don Galbraith) and three from IEEE (Pat Finnigan, Pelle Westlind and Dave Hepburn to review matters of mutual interest. One item in particular will be how to bring in some of the many private schools which there are in Ontario.
3. Hamilton section voted a \$100 contribution towards a prize at the next "Niagara Region Science and Engineering Fair" to be held on March 22, 23, and 24. The money will be split two ways, \$50 for the junior section (age 8 - 12) and \$50 for the senior section (age 13-18).

Kitchener/Waterloo

No report provided.

London Ontario

Murray: Can't get volunteer time due to public works cancelling the volunteer time
For engineering week doing two activities

Email from Murray:

- 1) Work with our public boards is pretty much on HOLD because of labour issues. Due to their legislated contract, the unions have withdrawn volunteer services. I don't think we will be able to accomplish anything, although I am trying to keep some visibility and stay available.
- 2) I am contacting the London District Catholic Bd. as they have a negotiated contract and may be more receptive. I had dropped my contact there due to lack of interest, so need to reestablish contact and build a relationship.
- 3) I have established a contact with Althouse College of Education at Western and am trying to set up a workshop with their PreService program (teachers in training).
- 4) One scheduled activity is during National Engineering Month on Mar 23 at London Children's Museum. We will present two activities that day.

Saskatchewan

No report provided.

Calgary

No report provided.

Edmonton/Northern Canada

Planned two TISP events, in March and in April. In addition to Kangaroo programs.

Vancouver

No report provided.

Victoria

No report provided.

Winnipeg



No report provided.

Peterborough

No report provided.

Kingston

No report provided.

Quebec

No report provided.

St. Maurice

No report provided.

Sherbrooke

No report provided.

- Plans for the rest of the year activities - **School Boards Liaisons**

9. Action items

- Yvonne
- Organizing Committee for workshop

10. Time for the next meeting?

Wednesday February 27th, 2013, 8:00 PM.

11. Varia

Anader thanked Bruce for a comprehensive report article (2 complete pages) prepared and published on TISP in the IEEE Canadian Review in December 2012.

12. Adjournment: 9:06pm



IEEE Canada – TISP Committee Members 2013:

Chair, Anader Benyamin-Seeyar,

TISP Secretaries, Rossitza Marinova & Mooney Sherman

Newsletter Editors, Dirk Werle, Patrick, Dave Hepburn, Murray MacDonald

School Boards Liaison, Patrick Finnigan & David Hepburn

Webmaster: Davy Zou

Treasurer, Kaveh Moezzi

Note: Absentees in red and attendees in black font colors.

Sections

- Newfoundland :
- Canadian Atlantic :
- New Brunswick:
- Montreal :
- Ottawa :
- Toronto :
- Hamilton :
- Kitchener/Waterloo :
- London Ontario :
- Saskatchewan :
- Calgary :
- Edmonton/Northern Canada :
- Vancouver :

- Victoria
- Winnipeg
- Peterborough
- Kingston
- Quebec
- St. Maurice
- IEEE EAB PECC
- IEEE R7

Section Champion(s) / Guests

- Brian Kidney**
- Dirk Werle**
- Brian Scott / Esam Ghanem**
- Samir Kharaf / Manijeh Khataie**
- Janet Davis**
- Patrick Finnigan & Dennis Cecic**
- Dave Hepburn**
- Amin Mobasher / Amir Khatibzadeh**
- Murray MacDonald**
- Wahid Khan / Craig**
- Anis Haque**
- Rossitza S Marinova / Mooney Sherman / M. Hassan**
- Zahra Ahmadian, Steven McClain, Fernando Arroyo, Nina Selak, Mahshid Karimi, Kouros Goodarzi (chair), Amirali Baniyadi / Kelly / Alexandra**
- Witold Kinsner & Dario Schor / Shaahin Filizadeh**
- Sean Dunne / Luc Matheau**
- Basel Nabulsi, Alireza Safaee / Shahram Yousefi**
- Hoang Lehuy / André Morin**
- Adel-Omar Dahmane**
- Jennifer Ng**– IEEE MGA pre-university coordinator (cannot attend on Wednesdays because of a conflict with other commitment)
- Bruce van Lane**

IEEE: Yvonne Pelham, Lynn Bowlby, Elizabeth Kurzawa