



## Minutes for IEEE Canada – TISP Committee Meeting

**Date: Wednesday October 10<sup>th</sup>, 2012**

**Time: 8:00- 9:00 PM**

**Teleconference call #:**

**1-866-512-0904**

**access code: 8514573#**

### **1. Roll Call of Participants**

See annotated table attached at the end.

### **2. Adoption of Agenda**

Adopted with adding item by Dave Hepburn “Requesting funding for TISP 2013.”

### **3. Review of Minutes from September 5<sup>th</sup> telecom call**

Adopted with a correction for the number of newsletters copies: There are currently 50 copies left of each *Couriers* No. 1 and 2 that are held in reserve for STAO and APSQ. As for *Courier # 3*, there are 85 copies left that are also held in reserve for STAO and APSQ. The most recent *Courier* (No. 4) has not been printed yet.

### **4. Status on upcoming 4<sup>th</sup> issue of TISP Canada’s Newsletter (Courier # 4)**

Close to completion. There will be 8 pages with final editing still outstanding. Link to the website and flyers will be created soon.

### **5. Status on the 2<sup>nd</sup> version of the IEEE TISP Canada’s Flyer!**

Rossitza to send an email to Zahra and ask her to transfer to Dirk what is done so far. Dirk will help to finalize the Flyer. 100 hardcopies as Brochures for the 2<sup>nd</sup> Flyer will be printed, but the aim is to distribute softcopies as much as possible.

### **6. Status on Website(s) + Distribution links for the TISP Canada news?**

Problem is not solved yet. The website is not functional – FTP folder needs to be moved and maintained, updates, newsletter link etc. Mona is responsible and if she is in attendance at the board meeting, Bruce will approach her and explain the case.

### **7. Patrick’s comments on the latest “Go ENG Girl is an exciting opportunity for grade 7-10 girls across Ontario” and News distributions**

- This Workshop is planned for this Saturday in Toronto, which this workshop’s program is very much like what we are doing for TISP program.
- Patrick found out that WIE is involved with and we need to enforce better communications link with the Affinity group: GOLD and WIE could be involved.



## 8. Action Plans for Vancouver & Seattle Workshop 2013?

Lately, there is no report on the advancement of the Workshop in Vancouver. Rossitza will contact Zahra for an update and ask for succession plan of the workshop.

## 9. Review of TISP activities of all sections:

- Sections reporting – All Sections need to send their monthly reports in writing to Rossitza, especially from those who are not in attendance.
- WIE is running workshops for teenage girls at 13 different universities in Ontario.
- Dave reported that there are 50 lesson plans in French.
- Plans for the rest of the year activities.
- STAO – financing
- Anader said the request for \$6,000 for Year 2013
- If needed, we will apply to IEEE Canada Foundation
- Mapping of lessons to curriculum (spreadsheet)
- Email should be sent by Rozzitza to remind all sections about monthly reports

### o Sections reporting and plans for the rest of the year activities.

#### Newfoundland

No report provided.

#### Canadian Atlantic

Dirk emailed on Oct 10<sup>th</sup>:

Brief TISP regional report from my neck of the woods (Canadian Atlantic Section), with three items:

1/ TISP reparations for next year's National Engineering Month contribution here in Nova Scotia have commenced; we had our first organizing committee meeting earlier this month together with a dozen supporters and NEM volunteers.

2/ TISP Canada Courier Issue #4 has been completed and is in the final editing stages; it is planned to have printed copies available for distribution at this month's IEEE Canada board meeting.

3/ At its last monthly meeting, the IEEE Canadian Atlantic Section's Executive Committee created a new award especially for educators / teachers; the Award will be handed out for the first time at this year's CAS AGM in December, recognizing a person in Nova Scotia who has made valuable contributions to education and engineering; our local TISP committee will have a leading hand in the administration of this Award.

#### New Brunswick

No report provided.

#### Montreal

No report provided.

#### Ottawa



Janet could not attend and submitted a successful local event and has submitted her report as an input for the next newsletter. They will be setting up a TISP booth at the Ottawa section AGM this month.

### Toronto

They are involved in Go ENG Girl which is an exciting opportunity for grade 7-10 girls across Ontario to visit their local university and learn from female engineers, academics and students about the wonderful world of engineering. Join us for fun hands-on activities, informative parents' sessions and engineering student exhibits. Free admission! Saturday, October 13, 2012 at 14 university locations across Ontario.

### Hamilton

Dave Hepburn emailed on Oct 13th:

- I have been asked to give a presentation in French to the APSQ (Quebec Science Teachers) in Montreal on November 02. I will give the same "30 minute Transformer" presentation as originally planned for Toronto on November 16. This has required me to purchase some additional material. I am also helping Montreal section with the booth because this is the first time they have done this. I will travel by train (cheapest) but will need an hotel overnight on Nov 01. All this is arranged but total unanticipated cost including materials will be about \$350.
- Pat Finnigan and I are working on what to provide in the way of flyers for the STAO (Toronto) conference on November 15, 16 & 17. Piscataway have sent us electronic originals and suggested we have the printing done in Toronto. We will do this year, but it really doesn't make economic sense because our print run is too small. Maybe 150 copies for each one of three flyers.
- Anis Haque and Dave will continue minor improving work on our "Beginners Binary" draft lesson plan originated in Tampa.
- Dave continues to push for a "One time only" cash advance of \$2,000 from Piscataway to facilitate slow payment from Ontario sections towards the cost of a booth at STAO. If we can get this by March of 2013, then the section contributions which trickle in later in the year will pay for March of 2014 - and so on. NOTE that other sections may have similar problems.

### Kitchener/Waterloo

No report provided.

### London Ontario

No report provided.

### Saskatchewan



No report provided.

### Calgary

No report provided.

### Edmonton/Northern Canada

Mooney reported in email on Oct 10<sup>th</sup>:

IEEE Northern Canada TISP Activities planned for 2012 – 2013 School academic year

1. November 1<sup>st</sup> 2012 – Half day TISP workshop for Elementary teachers for Professional Development at Annunciation Elementary School
  2. November 3<sup>rd</sup> STEM Conference – Boys workshop all day . Two activities: Windmill and Rubber band racecar. Last year this was attended by over 200 students
  3. In November or December – no date established yet – IEEE Student Branch - TISP workshop
  4. February, 2013 - University of Alberta – Science and Technology Fair
  5. April 26<sup>th</sup> 2013 – two follow up workshops for Grade 5 and Grade 7 at Annunciation Elementary School
  6. TISP workshop for Math Kangaroo Club – date to be determined
- We will provide the report as the events occur.

### Vancouver

Zahra replied on Oct 10<sup>th</sup>: “In Vancouver the interested volunteers are Zahra, Steven McClain (Vancouver Section treasurer) and Ophir Kendler (Vancouver GOLD chair). Zahra was hoping to hear more from TISP committee on formation of workshop planning team and coordination of a teleconference for planning. Is there an update from TISP on when the planning team can meet and discuss the details of the workshop?” Anader and Patrick will follow-up with Yvonne to establish a concrete commitment for the next TISP Workshop in Year 2013 in Vancouver.

### Victoria

No report provided.

### Winnipeg

No report provided.

### Peterborough

No report provided.

### Kingston

No report provided.

### Quebec

No report provided.



St. Maurice

No report provided.

Sherbrooke

No report provided.

**10. Action items: Added Requesting funding for TISP Canada 2013**

**11. Time for the next meeting?**

Wednesday **November 14<sup>th</sup> 2012**, 8:00 PM

**12. Varia**

- Bruce will be attending the Board meeting. Send contact information for membership development.
- Mooney will send an email to Anader helping with how to request IEEE brochures.
- Jennifer Ng emailed:
  - o I will send out the official TISP Kerala 2012 report soon (still in final edits).
  - o Given that I could not be with them during that event, I prepared a short montage video and it was played at the beginning of each workshop. <http://www.youtube.com/watch?v=r20sMGsZ-JA>

**13. Adjournment:** 9:00pm



## IEEE Canada – TISP Committee Members 2012:

Chair, Anader Benyamin-Seeyar,

TISP Secretaries, Rossitza Marinova & Mooney Sherman

Newsletter Editors, Dirk Werle, Patrick, Dave Hepburn, **Murray MacDonald**

School Boards Liaison, Patrick Finnigan & David Hepburn

Treasurer, **Kaveh Moezzi**

Note: Absentees in **red** and attendees in black font colors.

### Sections

- Newfoundland :
- Canadian Atlantic :
- New Brunswick:
- Montreal :
- Ottawa :
- Toronto :
- Hamilton :
- Kitchener/Waterloo :
- London Ontario :
- Saskatchewan :
- Calgary :
- Edmonton/Northern Canada :
- Vancouver :
- Victoria
- Winnipeg
- Peterborough
- Kingston
- Quebec
- St. Maurice
- Sherbrooke
- IEEE EAB PECC
- IEEE R7

### Section Champion(s) / Guests

- Brian Kidney**
- Dirk Werle
- Esam Ghanem & Brian Scott**
- Samir Kharaf / Hamadou Saliah-Hassane**
- Janet Davis**
- Patrick Finnigan & Dennis Cecic**
- Dave Hepburn
- Hamid / Amir Khatibzadeh**
- Murray MacDonald**
- Wahid Khan / Craig**
- Anis Haque**
- Rossitza S Marinova / Mooney Sherman / **Mousabbir Hassan**
- Zahra Ahmadian, Steven McClain, Nina Selak, Mahshid Karimi**
- Amirali Baniyadi**
- Witold Kinsner & Dario Schor / Shaahin Filizadeh**
- Sean Dunne**
- Basel Nabulsi & Umar Iqbal / Shahram Yousefi**
- Hoang Lehuy / André Morin**
- Adel-Omar Dahmane**
- Witold Kinsner?**
- Jennifer Ng**– IEEE MGA pre-university coordinator (cannot attend on Wednesdays because of a conflict with other commitment)
- Bruce van Lane**